

# Definition of series and determination of historic rights.

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The initial slot request is the key milestone for the allocation of (series of) slots for a new IATA season. The Historic Baseline Date (HBD) is the milestone to create the baseline that is used to evaluate the compliance to use-it-or-lose-it rule. It is therefore crucial that on both sides of the routes operated by the airlines, the series that will be eligible to obtain historic rights at the end of the season are determined on the same basis. But the European Slot Regulation and the WASG leave room for interpretation. In the past decades a practice has arisen with differences between coordinated airports. This may create distortion of competition between airports or airlines.

Therefore, several European coordinators have developed this guidance with the objective to promote that the determination of historic rights is done in a harmonised manner, guided by the prime objective of airport slot coordination to ensure the most efficient declaration, allocation, and use of available airport capacity. It will optimise benefits to consumers, considering the interests of airports and airlines.

This guideline harmonises processes as much as necessary and provides leeway where this serves the primary objective of airport slot coordination.

Historic rights can only be assigned to series of slots (not to individual slots). It's therefore crucial to first define a series of slots and second determine the calculation method of the historic rights, based on which the SHL can be drawn up. The structure of this document consists of these 2 parts. Both parts are inextricably linked.

# Part 1: Definition of "series of slots".

## Definitions of the WASG and the European Slot Regulation.

## WASG

A **series of slots** is at least 5 slots allocated for the same or approximately same time on the same day-of-the-week, distributed regularly in the same season.

## **European Slot Regulation**

**Art.2.(a)** 'slot' shall mean the permission given by a coordinator in accordance with this Regulation to use the full range of airport infrastructure necessary to operate an air service at a coordinated airport on a specific date and time for the purpose of landing or take-off as allocated by a coordinator in accordance with this Regulation

**Art.2.(k)**: 'series of slots' shall mean at least five slots having been requested for the same time on the same day of the week regularly in the same scheduling period and allocated in that way or, if that is not possible, allocated at approximately the same time



The definitions of slots and series are important at HBD and for series created or extended after HBD, because this milestone is the reference point for the evaluation of the compliance of the usage of slots for the determination of historic rights and the creation of the historic lists (SHL) for the next equivalent season.

#### Interpretation (based on primary objective of slot coordination: efficient use of capacity):

- "5 slots" means minimum 5 consecutive weeks or fortnight weeks.
- A valid series of slots can be composed of several periods each of minimum 5 consecutive weeks at the same time on the same day-of-week provided the series of slots are for the same service.
- The definition of a slot for the purposes of determining a series held at HBD means "operating an air service (...) on a specific date and time (...)". A series of slots is recognized by being the same flight number, direction, origin/destination, day-of-week, and time (allocated within the defined tolerance window).
- Post HBD changes are permitted with the tolerances described in this document.
- The same time must be seen within the context of the coordination parameter for the airport. For the calculation of compliance with use-it-or-lose-it rules, series that are potentially eligible for historic rights are identified and confirmed at HBD.
- Historic rights of the series (UIOLI rules) are evaluated on the sum of the slots contained in the series across all periods of minimum 5+ weeks recognised as being part of that series/air service.

#### Examples:

Below examples are provided as guidance for the determination of historic rights and the composition of the Slot Historic List (SHL).

Series - Example 1	Weeks																																	
Series - Example 1	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			
HBD															31	weeks																UIOLI c	ompliance 31 w	eeks
Potential historic															1	series																		
			-					-																										

Series - Example 2	Weeks																															
Series - Example 2	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
HBD							14	1															16	5								UIOLI compliance 30 weeks
Potential historic							perio	d 1															Perio	od 2								

					ĺ						Î	ĺ									ĺ									Î	ĺ	
Series - Example 3	Weeks																															
Series - Example S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
1100			-							ruption													1	c								Interruption of 5+ weeks does
HBD			2						inter	ruption	01 2-5	weeks											1	0								not break the series
																																UIOLI compliance 21 weeks
Potential historic			period	1					inter	ruption	of >=5	weeks											peri	od 2								

Series - Example 4	Weeks																															
Series - Example 4	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
HBD			-	-					interru										-		-											Interruption of 5+ weeks does not break the series
пър			5						interru	Iption	OT >=5	weeks							2									8				not break the series
																																UIOLI compliance 19 weeks
Potential historic		р	period 1						interru	ption	of >=5	weeks						peri	od 2								peri	od 3				



Series- Example 5	Weeks																																		
Series- Example 5	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
																																1			
HBD		3				2													2	:4													frag elig	ments of <5 weeks n ible	ot
																																	υιο	LI compliance on 24 v	week
		1						1		1																						1			
Potential historic																			2	4															
																																1			

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Series- Example 6	Weeks																																	
Series- Example o	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			
HBD		3					5					:	2	Int	terrupt	ion of >	>=5 wee	eks							13								UIOLI compliance calcul on fragments 5+ weeks	ated
																																	UIOLI compliance on 18	week
Potential historic							period	1	•	1															period	2								
	1						1																									1		

																																	1
	Weeks																					1										1	
Series - Example 7	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
																																1	
HBD			5					perio	ds allo	cated in	n tolera	nce wir	ndow										1	6									UILOI compliance 31 week
										1	0																						
Potential historic			period 1					perio	ods allo	cated in	n tolera	nce wir	ndow										peri	od 3									
										peri	od 2																						

Seires- Example 8	Weeks																																
Seires- Example 8	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
HBD			tolerar																	4												1	UIOLI compliance calculated
HED		out o	toleral	nce win	ldow														4	4													UIOLI compliance calculated on two different series
			6																														series 1: 6 weeks
																																	series 2: 24 weeks
Potential historic		out of	tolerar	nce win	ndow														seri	ies 2													
			serie	is 1																													
		1	1	1	1		1										1	1	1	1	1								1	1			

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Series - Example 9	Weeks																																	
series Example s	1	2	3	4		5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
HBD		in	toleran	ce wir	ndow	-				1	1	1								2	4	1	1	-		-					1		UIOLI compliance	e 24 we
		3	_			2																												
		_	_	_							_																							
			_	_																														
Potential historic			_	_								_		_						2	4									-				
			_	_																														
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# Part 2: Usage of series of slots (use-it-or-lose-it rule).

Air carriers must operate 80% of the slots allocated to a series of slots it holds at HBD to be granted historic rights of the series as allocated at HBD for the next equivalent season. But, for various reasons, the carrier may decide to adjust its program to changing conditions, as well as changing consumer demand.

# 1) <u>use-it-or-lose-it (UIOLI) calculation: examples.</u>

UIOLI - Example 1	Weeks	s																																		_
UIULI - Example 1	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					
HBD							1	4															1	16									L	IOLI complia	ice 30 weeks	
Operated							1	4															1	16								1		30 Ops	> 80%	
SHL							peri	iod 1							1								Per	iod 2												
																																1				

UIOLI - Example 2	Week	s																														1			
oloci - Example 2	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1			
																																1			
HBD			5																2	24												1	UIOL	compliance	on 29 wee
																																ł			
																																1			
Operated	X	1	Х	X	1														2	24												1		26 Ops >	80%
																																i i			
																																1			
SHL			5			1													1	24															
																																1			
	-	-	-	-		_	-	-						-				-			-	-		-	-										

UIOLI - Example 3	Week	s																														
UIULI - Example 3	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
HBD			5																2	24												UIOLI compliance on 29 weeks
Operated	X	X	X	X	x														2	24												24 Ops > 80%
SHL			5																2	24												

	Week	s																															
UIOLI - Example 4	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
HBD			5					perio	ds allo	cated in	tolera	nce wir	ndow										1	16	•							 UILOI compliance 31 w	eeks
										1	0																						
Operated			5					perio	ds allo	cated in	n tolera	nce wir	ndow										1	16								31 Ops > 80%	
										1	.0																						
SHL			period	1				perio	ds allo	cated in	n tolera	nce wir	ndow										per	iod 3									
										peri	od 2																						

UIOLI - Example 5	Weeks	5																														
Oloci - Example 5	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
																_																
HBD			5					perio	ods allo	ocated i	n tolera	ince wi	indow										1	.6								UILOI compliance 31 weeks
											10																					
Operated	X	X	X	X	X			perio	ods allo	cated i	n tolera	ince wi	indow										1	.6								26 Ops > 80%
											10																					
SHL			period	1				perio	ods allo	cated i	n tolera	ince wi	indow										peri	od 3								
										per	iod 2																					
								1									1															

## 2) New series allocated after HBD:



Ad-hoc slots allocated after HBD are allocated on a non-historic basis. However, slots requested as a series but initially allocated on an ad hoc basis, which form a series by the end of the season, may be eligible for historic precedence. For a series of slots newly allocated after the Historic Baseline Date, the number of slots in the series on the date of first allocation forms the basis of the use-it-or-lose-it calculation.

# 3) <u>Structural changes (5 or more consecutive slots):</u>

Changes of slots for five or more consecutive weeks. The change is of any kind that may impact the status of the historic right, e.g., time, aircraft type, number of seats, origin/destination, service type, ....

#### a) *Calculation of compliance to use-it-or-lose-it*:

The change does not affect the calculation of use-it-or-lose-it. The calculation is made on the number of slots of the original series as held at HBD.

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		STRUC	TURAL	CHAN	GE (>	=5week	s)																									
eries change after HBD	Weeks																															
Example 1	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
HBD						_				_					3	1 weeks																UIOLI compliance 31 weeks
100					_				1			1		1		I WEEK									1	1		1				oloci compliance 51 weeks
					-		-	-	-	-				-																		1
Changes after HBD		change	5 wee	eks					÷	- ÷		÷	÷	÷		21							÷					change	5 wee	eks		Calculation does not change
			5										1												[				5			UIOLI compliance 31 weeks
						_																										
Operated			-	_	_	_	1	_	1	-	1	1			1	21			_						1		_		-			
	X	х	Op	Op	Op	_		_																		I	Ор	Ор	Ops	X	X	4
					-	-	-	-	-	-	-	-	-		-										_	-		_				4
SHL																21																historic granted to operated
			5						1			1													1				5			1 .
																																or
or															3	1 week	5														_	all periods aligned to most operat
					_	-	_	_	-			-		_											_							4

		STRU	CTURAL	CHAN	IGE (>=	5weeks	s)																									
Series change after HBD	Weeks																															
Example 2	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
HBD															3	1 weeks	5															UIOLI compliance 31 weeks
Changes after HBD		chang	e 5 wee	eks												21												change	e 5 we	≥ks		Calculation does not change
			5																										5			UIOLI compliance 31 weeks
								1																								
Operated	х	х	X	Х	Х											21											х	х	х	X	X	More than 20% cancellations
		1				1																									1	
SHL															NO	HISTOR	dC															
																																1

- b) *Determination of historic rights in SHL*: the decision is influenced by the availability of the slots in the "historic baseline".
  - At the latest at SHL, the coordinator informs the carrier if the time reported on the SHL is the original time allocated at HBD or the latest approved time. The same applies for other capacity relevant parameters such as aircraft type, terminal capacity, domestic/international origin/destination.



• Between SHL and Agreed SHL the airline can discuss the possibilities with the coordinator to provide consumers with convenient schedules that meet demand and are consistent from one season to the next.

# 4) Ad hoc changes:

Tolerance window:

The guidance is that ad hoc time changes of up to +/- <u>59</u> minutes\* off the HBD time are counted towards the use-it-or-lose-it rule.

Changes outside of this window are counted like cancellations as "not operated" for the use-it-or-lose-it rule.

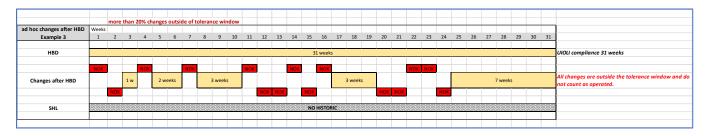
\*Remark: By exception, the coordinator may deviate from the guidance. Coordinator should publish the "tolerance window" on the coordinator's website.

#### Examples:

Legend for ad hoc changes:	ОК	flight is in tolerance window and counts againts 80/20
	NOK	flight is outside tolerance window and does not count against 80/20
	CAN	flight is cancelled and does not count against 80/20

		Less t	han 20	)% cha	nges i	in tole	rance	windo	w																							
ad hoc changes after HBD	Weeks																															
Example 1	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
HBD					_										3	1 weeks	s															UIOLI compliance 31 weeks
	OK			OK			OK																									
Changes after HBD																																All changes are in the tolerance window and count
Changes after HBD																																as operated against the 80/20 utilisation target
		OK																		OK	OK											
SHL															3	1 weeks	s															

		more	than 2	20% ch	nanges	s but n	nore t	han 80	% plar	nned in	n toler	ance w	indov	v																		
ad hoc changes after HBD	Weeks																															
Example 2	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
HBD															31	L weeks																UIOLI compliance 31 weeks
	OK			OK			OK				NOK																					
Changes after HBD																																One change is outside the tolerance window and
Changes after HDD																																does not count as operated,
		ок																		ок	OK											but the six inside the tolerance window will count a
		OK																		OK	OK											operated against the 80/20 utilisation target
SHL															31	L weeks																





		chang	ges out	tside o	of tole	rance	windo	w + ca	ncella	tions	<b>&gt;= 20%</b>																					
ad hoc changes after HBD	Weeks																															1
Example 4	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
HBD															3	1 week	s															UIOLI compliance 31 weeks
	NOK			OK							NOK			NOK		NOK							OK									
Changes after HBD			1 w		2 w	eeks	CAN		3 week	s					CAN			3 week	is			CAN						7 wee	s			Cancellations + changes outside of tolerance window exceeds 20%
		OK										OK	OK							NOK	OK			NOK								
SHL															NO	HISTO	RiC															
																																]
																	1															

## Remark:

Airlines cannot use the tolerance window to gain historic rights for series or services that were not operated 80% as allocated at HBD.

### Example:

		Usa	ge of	flex	ibilit	y to	gain	histo	oric r	ights	for	unus	ed so	eries	- FO	RBID	DEN															
	Weeks					1	Ĭ			Ĭ																						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Changes made after HBD											ALL S	SERIES	S IN S	AME	TOLEF	RANC	E WIN	DOW	1													
							<u> </u>										_															
HBD Series 1	×	X	X																										X	х	х	SAN<20% but slot operated less than 80
													7																			
HBD Series 2				Х	Х	X	Х	Х	X																							CAN < 20%
HBD Series 3										X	Х	Х	Х	Х	Х										7							CAN < 20%
HBD Series 4																X	Х	Х	Х	Х	Х							t				CAN < 20%
HBD Series 5																						х	Х	х	х	Х	Х					CAN < 20%
HBD Series 6																												Х				CAN < 20%
SHL result																																
HBD Series 1														N	D HIST	ORIC	RIGH	TS														
															1																	
HBD Series 2																																
HBD Series 3																																
HBD Series 4																																
HBD Series 5																																
HBD Series 6																																
																																1



# 5) Slots allocated on ad hoc basis after HBD:

Coordinators will consider the extension of existing series as ad hoc new allocation. Slots allocated on an ad hoc basis are not eligible for historic precedence. However, slots requested as a series but initially allocated on an ad hoc basis, which form a series and have been operated as a series by the end of the season, may be eligible for historic precedence.

#### Examples:

		Merg	ging se	eries l	oy add	ding ac	l hoc	dates																								
ad hoc changes after HBD	Weeks																															
Example 5	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
HBD								period 1	(12 wee	ks)						3 week	s			pe	riod 2 (	8 week	s)									UIOLI compliance 20 weeks
Changes after HBD								pe	riod 1							3 week	s				perio	od 2										Calculation does not change
																																UIOLI 80% of 20 weeks
SHL								pe	riod 1							vailable operate					perio	d 2										left to discretion of coordinator
or																																
SHL (optional)													One se	ries - 2	3 week	s																left to discretion of coordinator
(if capacity available)		[																														
					1	1			1																					1		

		Mer	ging s	eries t	y add	ing ac	hoc	dates																								
ad hoc changes after HBD	Weeks																															
Example 6	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
HBD							10	weeks						interru	otion >	=5weel	s				8 w	eks										UIOLI on 18 weeks
															1																	1
Changes after HBD		Í					se	ries 1						5	weeks	(N)					seri	es 2										UIOLI 18 weeks (unchanged)
																																New series UIOLI 5 weeks
SHL							se	ries 1					if av	ailable	and op	erated a	80/20				seri	es 2										left to discretion of coordinator
or																																
SHL (optional)													One se	ries - 2	3 week	s					-											left to discretion of coordinator
(if capacity available)																																
										1						1			1													



## 6) Slots transfers after HBD:

Slots changed to complete another series do not change the compliance target of the series as hold at HBD and do not break the series.

In case of transfer of slot from one airline to another, at SHL the series returns to the airline who was operating the series, unless otherwise agreed between the parties (the two airlines and the coordinator).

If an airline holds more than one series of slots at the same time with identical or overlapping periods of operation, then the usage of each series is calculated separately.

		Borro	owing fi	rom a	nothe	r serie	s																									
d hoc changes after HBD	Weeks																															
Example 7	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
•																																
HBD			series #	1					·	12 w	veeks					·	1															UIOLI compliance 12 weeks
			series #	2							1	5 week	s																			UIOLI compliance 15 weeks
Changes after HBD			series #	1						12 w	veeks							3 week	s		)											Calculation does not change
			series #	2						12 w	veeks																					Calculation does not change
SHL			series #	1						12 w	veeks																					
			series #	2							1	5 week	s																			
			1																	1												

		Borro	owingf	from a	nothe	r serie	s																									
ad hoc changes after HBD	Weeks																															
Example 8	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
HBD			series #	1						12 w	eeks																					UIOLI compliance 12 weeks
			series #	2							1	5 week	s																			UIOLI compliance 15 weeks
Changes after HBD		1	series #	1			9 wee	eks oper	rated (l	ess thai	n 80%)			X	X	Х		3 week	s	•												Calculation does not change
			series #	2						12 w	eeks										/											Calculation does not change
SHL		1	series #	1						NO H	storic																					
			series #	2							1	5 week	s																			

																														-	
		Mix & Mat	ch (if c	hanges	s are i	n the t	olerar	ice win	idow)																						
ad hoc changes after HBD	Weeks																														
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# 7) <u>Creation of SHL lists (flexibility):</u>

When creating the SHL, Coordinators may consolidate slots that have passed the utilisation threshold by combining the same series.

- Where "same service" means a series of slots operated for the same flight number, direction, weekday, origin/destination, and time.
- Provided that the slots periods consolidated in these series are available in the capacity defined for historic rights.
- Where the consolidation of series does not result in a loss of historic entitlement for the airline concerned.

# 8) Additional remarks:

- Potential misuse.
  - Request new slots or hold slots that the airline or other aircraft operator does not intend to operate may be considered as a misuse.
  - Coordinators and schedules facilitators will identify air carriers who are requesting slots in a way that they would benefit from a higher priority in the initial slot allocation. Coordinators or schedule facilitators may decide to give a lower priority level to the initial demand made by this carrier at that airport or for that series of slots in the next season. The coordinator or schedules facilitator will send a list of the cases to the Coordination Committee.
- The present guidance is subject to changes pursuant to change of regulation(s).